



January 1, 2008

Dear Valimet Customer:

Valimet is very grateful for your contributions to our ongoing success as a world class metal powder supplier. As the demand for our products increase, we are making every effort to produce and ship orders as quickly and efficiently as possible in order to meet our customer's delivery needs.

Please note that although many standard products are available from stock, the type or size of container, specification and labeling requirements vary from customer to customer. Therefore, Valimet handles each transaction as a "special" order to comply with each customer's unique requirements.

Because of increased order volume, the typical time required to select, pack, certify, label and ship orders from stock is now three to four working days after receipt of order. When a customer requests an expedited shipment, we must displace existing orders to accommodate the rush order.

Due to the additional time, handling and documentation required to fulfill expedited shipments, Valimet must now assess an additional charge as follows:

Same day: \$400.00 (Order must be received by 9:00 a.m. PST, same day)
Next day: \$250.00 (Order must be received by 10:00 a.m. PST, 1-day prior)

In an effort to avoid these added charges, it would be helpful if you can incorporate a few extra days into your procurement lead time. We appreciate your continuing business and thank you for your understanding in this matter.

Sincerely,

Valerie Waldon
Sales Manager

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